

Hernando County School Board Florida

FLSA: Non-Exempt, Non-Union

SYSTEMS SUPPORT TECHNICIAN FOR EXCEPTIONAL STUDENT EDUCATION

Required Qualifications:

- High school diploma or equivalent, equivalent experience or graduation from an accredited college or technical school with training in an appropriate field
- Minimum of two (2) years experience with microcomputers and networking
- Knowledge of DOS/Windows and/or Macintosh
- Experience in selection, installation, training and trouble-shooting of hardware and software

Performance Responsibilities:

- Provide technical assistance in the use of assistive technology devices assigned to specific students through the Individual Education Plan (IEP) process
- Provide support to staff assigned to the Exceptional Student Education cost center to utilize hardware and software
- Coordinate technology activities with FDLRS (Florida Diagnostic Learning Resource Services) technology specialist and the Information Services Department
- Assist staff assigned to the Exceptional Student Education site in the selection, purchase, installation and maintenance of hardware and software appropriate for their needs
- Assist in maintenance of Exceptional Student Education inventory with respect to software and hardware
- Maintain the Exceptional Student Education server(s)
- Assist with the development and maintenance of an Exceptional Student Education website linking to the Hernando County District site
- Perform other duties as assigned by the Director of Exceptional Student Education and/or designee

Physical Demands:

Exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force regularly or as needed to move objects

Reports to:

Reports directly to the Director of Exceptional Student Education and/or designee

Evaluation:

Annual evaluation done by the Director of Exceptional Student Education and/or designee

Terms of Employment:

12-month employment

Salary:

Salary based upon salary schedule - Professional/Technical/Supervisory Category B

Job Code:

77535

Board Approved: 06/05/01

Revised: 12/13/05, 01/20/09, 03/03/09, 05/17/11, 06/10/14, 06/25/19, 11/19/24